



the SCHOOL TIME

INGLEBURN HIGH SCHOOL SCHOOL NEWSLETTER

MARCH 2017

Visit our internet site at www.ingleburn-h.schools.nsw.edu.au

FROM THE PRINCIPAL

Hello to the Ingleburn High School Community

As we fast approach the end of term can I remind everyone that Ingleburn High School, in every conversation you have about where your student goes to, we are the school of choice in the local area. The school has transformed in so many positive ways over the past few years it is up to all of us to share the great work and opportunities that come out of Ingleburn High School. Exciting times are ahead for us with many projects some of which include the school's new gym and Child Studies area which nears completion, which are in the pipeline to make our school even better.

I call on everyone in the community to spread the benefits of attending a great public high school and I am more than happy to discuss with anyone the benefits of attending the best school in South Western Sydney.

FOCUS ON LEARNING

The teachers at Ingleburn High School have been working very hard to design quality learning experiences for your children. This year the school has provided additional teacher training in Quality Teaching Rounds and Instructional Mentors to help and support inspired and innovative teaching in our classrooms. Eight teachers have been trained and early results indicate that staff are extremely happy with learning new and better ways to impart their knowledge to students as global learners. All our staff are now participating in '8 Ways of Learning' and early next term we will be all NCI trained to help and support students when things go wrong for them at school and how we can all manage these difficult situations better.

We appreciate your support in ensuring that children come to school ready to learn with the appropriate uniform and correct equipment, which includes black leather shoes. Mrs Colaguri did a fantastic presentation to students about not wearing correct footwear in Science and what damage can be done to feet if proper shoes are not worn. Ask your students about it!! Again, if parents need assistance contact me and arrange an appointment.

ELECTRONIC DEVICES

Mobile phones detract from a quality learning environment and should be switched off when at school. The school's Electronic Devices Policy exists for a reason to ensure learning in the classroom goes on without the distraction of a device. Visit the website for more details. Remember if you need to contact your child during school time, please ring the office at any time on 9605 1509. If your child needs to contact you, they are also able to do so through the front office.

Phones are an important part of life but there is appropriate use of them and this has been decided through an extensive consultation process. Please support your school with this policy.

COMPLAINTS HANDLING POLICY GUIDELINES

I extend a reminder to all that, if at any time, you find that you have a concern about anything to do with the school, you are encouraged to ring the school and speak to someone so that your concern may be resolved. It is our aim to work with our school community to ensure that we do the very best we can to ensure a productive, safe and enjoyable experience for our students. However, should you feel that you must raise a concern formally, the NSW Department of Education and Training has procedures for ensuring that complaints are handled fairly. Information is available on the Department's Complaints Handling Guidelines which includes a guide to Lodging a Complaint. These documents can be accessed on the Department's internet website at <http://www.dec.nsw.gov.au>.

EXEMPTIONS

Just a reminder also that exemptions will not be given for holidays. If you need to have your student away from school during the school term, please contact the Principal to make an appointment.

I wish you all a happy and safe holiday and I hope the Easter Bunny is kind!!

Kind Regards.

*Rob Cheadle
Proud Principal, Ingleburn High School*



DEPUTY PRINCIPAL REPORTS

I would like to thank the vast majority of parents who have assisted the school in ensuring that their child is dressed in the appropriate school uniform each and every day. When Ingleburn High School students are dressed in the approved school uniform it sends a strong positive message to the local community about what is expected of our students in relation to uniform as well as speaking volumes about the infectious positive culture and ethos being established at the school. I understand that it can be difficult for parents on occasion to get their child to dress appropriately in the school uniform; particularly black leather shoes and I thank every parent for their assistance in this matter. If there are exceptional circumstances when your child cannot be in uniform, please ensure that they bring a note to explain the reason why they are out of uniform and the intended length. Notes of uniform exemption will only be given for a specific short period of time, not exceeding a week. Parents can also ask for assistance in relation to uniform and I ask that all requests for uniform assistance are presented in writing addressed to the Principal, Mr Cheadle, outlining the reason needed for the uniform assistance.

Students must wear black leather shoes to school to ensure that their feet are protected from accidents. This is a Work Health and Safety issue; a requirement of current Work Health and Safety legislation which all students must comply with whilst at school. Students have been spoken to on assembly about the dangers of not conforming to this most important safety obligation and shown visual images of students from other schools that have had accidents in technical subjects and the damage that has been done student's feet when they have worn canvas style shoes or other non-approved materials, which offer little or no protection for student's feet.

It is also a requirement that students are attired in correct full school uniform when on excursions. Parents are reminded that any student not in correct uniform will not be allowed to attend and if venues have been prepaid, then no refund will be available.

I also thank the vast majority of parents that have supported the introduction of the new Electronic Device Policy into the school in 2017. The introduction of this policy has had a dramatic improvement in the learning culture of the school as well as the behaviour of so many of our students. Without the distraction of electronic devices students are more focussed on their teachers and the lessons they are delivering.

Parents are also asked not to contact their child on their child's mobile phone whilst at school. Urgent messages can be passed on to students via the front office in exceptional circumstances. Parents are reminded that students who make or receive electronic communications via their phone or any other electronic device are in breach of the school's Electronic Device Policy and may face disciplinary action even when parents have initiated the contact.

There are students in the school that constantly arrive late to school without a valid reason. Parents are asked to assist the school in ensuring that their child arrives at school with sufficient time to attend roll call every day and that they come with their appropriate books and the necessary equipment to fully participate in all lessons.

Mr B. Hugo
Deputy Principal

SCHOOL CALENDAR

Week 9 – Term 1

22 March Year 7 Vaccinations
22 March P & C Meeting at 6.30 pm in the Library

Week 10 – Term 1

27 March Crossroads – Years 11 and 12
31 March Years 7 & 9 Brainstorm Production

Week 11 – Term 1

3 April Year 8 Luna Park Excursion
5 April Years 11 and 12 – Art Gallery of NSW
Excursion
7 April RAS Easter Show Excursion
7 April Last day Term 1

Week 1 – Term 2

25 April ANZAC Day
26 April Students resume school

Week 2 – Term 2

2 May Cross Country Carnival
2 May Parent/Teacher Night

Week 3 – Term 2

9 May NAPLAN Day 1
10 May NAPLAN Day 2
11 May NAPLAN Day 3

Week 4 – Term 2

15 May Athletics Carnival
15 May Regional Cross Country
19 May Hume Zone Cross Country

Week 5 – Term 2

24 May P & C Meeting at 6.30 pm in the Library
26 May Motivational Media – All years

**All dates and information are correct at time of printing however changes may occur due to unforeseen circumstances. We apologise for any inconvenience this may cause.*





It was great to see 3 new parents attend the first meeting for the year.

Why come along to a P&C meeting?

The Parents and Citizen's Association of Ingleburn High School brings parents, staff, students and members of the community together to advance the best interests of the school and its students.

The meetings are a great forum for parents to ask questions, engage with the school's executive staff and other parents.

Over any given year the meetings cover a wide range of topics from activities that occur within the school, educational change, technology and the school's place in the wider community.

Why be involved in the P&C?

Like all voluntary organisations, we are only as strong as our support base.

The P&C is just not about fundraising, we support the school in many other ways. There is a parent representative on the Finance Committee, also parent representatives, either male or female, are required to form part of the panel for staff selection when filling an advertised vacant position within the school. We assist with running BBQ's for students and our uniform shop is run by parent volunteers.

Have your say in the decision making on policies and where our funds are donated within the school. New faces and new ideas are always welcome.

Uniform Shop

We now have all sizes available for boys and girls, junior and senior, in shirts and blouses.

Entertainment Book

Each year the P&C runs the Entertainment Book fundraiser. The Entertainment Book is filled with \$15,000 worth of offers for fine dining, casual dining, accommodation, hire car, sporting activities, movies and lots more.

The Entertainment Book is in the form of a Book, full of offers/vouchers or an E Book on your phone. The E Book is very handy, you just enter what location you are at and it will come up with the offers in that area. The E Book will also keep track of the savings that you have made as well as add new offers throughout the year. Also with the E Book you can share it with 2 other family members. The cost of the Sydney Greater West book is \$65.00. After visiting two restaurants you will save the cost of the book. My husband and I recently dined at Macarthur Tavern and saved \$35 on our meal, there are lots of offers in the Macarthur

region. More information is on the flyers at the end of the newsletter.

Sweet Treat Day

Last Thursday we held a Sweet Treat Day. I hope all students and teacher's enjoyed the home baked treats. The P&C run a Sweet Treat Day each term.

The next P&C meeting is on Wednesday, 22 March in the Library starting at 6.30pm. This meeting is our Annual General Meeting and we encourage parents to come along and be involved to help make a difference to our school. A P&C Membership fee of \$1.00 is due to be paid at this meeting. Being a financial member entitles you to vote on any decisions put forward by the P&C.

Come along and meet the school executive staff and parents and enjoy some home baked treats.

*Sue Roberts
P&C President*

UNIFORM SHOP HOURS

Purchases of the new school uniform may be made during the following hours.

**Thursday mornings
8.00am – 10.00am**

EFTPOS and Credit card payment is available.

All sales benefit the school with a percentage of each item sold going to the P&C.

FREE SOFTWARE FOR STUDENTS

All students in the Department of Education are entitled to free software from Microsoft and Adobe. This includes software such as Microsoft Windows 10, Microsoft Office 2016 for both Windows and Mac users, as well as some Adobe products.

To download the software, students need a valid Department of Education email address (ending with @education.nsw.gov.au). To access the website type the following URL into your devices web browser:

<http://nsw-students.onthehub.com>

Enjoy this great resource!

*Mr P. Noakes
ICT Coordinator*



**A REMINDER THAT SUBJECT FEES
FOR 2017 ARE NOW DUE.
PROMPT PAYMENT WOULD BE
APPRECIATED.**

YEAR 7

General Service Contribution	\$40.00
Music	\$10.00
Technology (Mandatory)	\$50.00
Visual Arts	\$20.00
Sport	\$20.00
TOTAL	\$140.00

YEAR 8

General Service Contribution	\$40.00
Music	\$10.00
Technology (Mandatory)	\$50.00
Visual Arts	\$20.00
Sport	\$20.00
TOTAL	\$140.00

**Year 9-12 students to pay General Service
Contribution and Elective subjects.**

YEAR 9

General Service Contribution	\$40.00
Child Studies	\$10.00
Food Technology	\$50.00
Industrial Technology – Multimedia	\$20.00
iSTEM	\$20.00
Music	\$15.00
Photography & Digital Media	\$40.00
Visual Arts	\$35.00

YEAR 10

General Service Contribution	\$40.00
Child Studies	\$10.00
Food Technology	\$50.00
Industrial Technology – Timber	\$20.00
Music	\$15.00
Photography & Digital Media	\$40.00
Visual Arts	\$35.00

YEAR 11

General Service Contribution	\$40.00
CAFS	\$25.00
Construction	\$85.00
Design and Technology	\$25.00
Engineering Studies	\$25.00
Hospitality	\$80.00
Hospitality Uniform	TBA
Industrial Technology – Multimedia	\$25.00
Industrial Technology – Timber	\$40.00
Music	\$30.00
Visual Arts	\$55.00
Visual Design	\$40.00

YEAR 12

General Service Contribution	\$40.00
CAFS	\$25.00
Construction	\$85.00
Design and Technology	\$25.00
Engineering Studies	\$25.00
Hospitality	\$80.00
Industrial Technology – Multimedia	\$25.00
Industrial Technology – Timber	\$40.00
Music	\$30.00
Photography & Digital Media	\$75.00
Visual Arts	\$55.00

PARENT ONLINE PAYMENTS

We now have a user friendly program that can be used on all mobile devices. Parents can now click on '[\\$ Make a payment](#)' on the school's website and you will be able to complete the online form with ease to make payments.

Items that can be paid include school contributions, subject fees and excursions. There is also a category called 'Other' this is to cover items not covered in the previous headings, 'Other' can be used to make a complete payment of a school invoice.

When you access the '\$ Make a payment' you must enter:

- the students name, and
- class and reference/invoice number **OR**
- payer full name, and
- contact phone number, and
- contact email address

These details are entered each time you make a payment as student information is not held within the payment system.

This is a secure payment system hosted by Westpac to ensure that credit/debit card details are captured in a secure manner, these details are not passed back to the school.

Parents have the ability to check and change any details of the payment before the payment is processed. Receipts can be emailed and/or printed.

Details of the payments are passed daily to the school where they will be receipted against your child's account. As a receipt has been issued from the payment page a further receipt will not be issued by the school. For any enquiries regarding the online payment process please contact the school Administration Office.



'Tell Them From Me' Student Survey

I am delighted that this term, our school, like many other public schools in the state, will participate in a Department of Education initiative: the *Tell Them From Me* student feedback survey. The survey measures factors that are known to affect academic achievement and other student outcomes. The focus of the NSW-wide survey is on student wellbeing, engagement and effective teaching practices.

More information about the survey is available at: <http://surveys.cese.nsw.gov.au>

The survey is a great opportunity for our students to provide us with valuable and quick feedback on what they think about school life, how engaged they are with school and the different ways that teachers interact with them. Schools in Australia and around the world have used the *Tell Them From Me* survey to help improve how they do things at school.

I want to assure you that the survey is confidential. The survey is conducted online and will typically take less than 30 minutes to complete. It will be administered during school hours between 13 March and 7 April. Participating in the survey is entirely voluntary.

A consent form for parents/carers about the survey has been sent home with students. If you **do not** want your child or children to participate, please return the form to school by **23 March 2017**. A copy of the "*Frequently Asked Questions* for parents and carers" document has also been included in this newsletter.

Mr D. Levkovski
Head Teacher Teaching and Learning

YEARS 11 AND 12 CAFS

Year 11 and year 12 CAFS student went to Parramatta Riverside Theatre on Tuesday the 7 March to see a screening documentary of "Constance on the Edge".

"Constance on the Edge" is an unflinching honest portrayal of one refugee family's resettlement story in Australia. The film gets to the heart of a contemporary untold story about the courage and resilience it takes to build new lives. The film highlights the important role communities play in encouraging a sense of belonging and enabling participation for everyone. Our students thoroughly enjoyed the film and participated in the panel discussions were they meet Constance and were able to ask questions about information and issues raised in the film.



SUPPORT UNIT 2016 IN REVIEW

2016 was a busy year in the unit. The focus for the Unit was workplace/work education skills. We began a teaching and learning unit entitled 'Community Work Program'. This unit was taught one whole day per cycle (Friday Week A) and involved a garden to plate program where the students planted two garden beds with vegetables and herbs, tended and watered the gardens, then harvested the produce. This produce was either sent home e.g. herbs, or taken on the Unit camp as part of the food store. During this activity, students learnt workplace skills such as the importance of the correct personal protective equipment (PPE), communication skills, how to following instructions, teamwork, hygiene and basic living skills (know where their food comes from).

The second part of the unit involved workplace theory activities focusing on WHS, roles and responsibilities, codes of conduct, as well as having an external agency, Breakthru, come in and conduct activities on self-esteem and relationships in the workplace. Senior students used this time in Résumé building so that they had a completed CV when they finished school. After these sessions the students engaged in a food preparation session focusing on simple meals they can prepare for the workplace. The final session was community work around the school, recycling from staffrooms and maintaining the unit area. The students enjoyed these sessions, particularly the garden sessions and were happy to attempt tasks. This program was a preparatory program to lead students into work experience.

In 2016, we had a number of students engaged in work experience in Woolworths Ingleburn and Minto and Supercheap at Liverpool. We also had two students completing work experience in the school canteen. Students experienced real life work environments and gained valuable workplace skills.

A highlight of the year was in Term 3 when the Unit took its students on a three day camp to Wooglemai Environmental Education Centre at the Oaks. The students had a great time experiencing various outdoor activities such as bushwalking, high rope course, archery, initiative games and a mini beasts course. The students had a roster to assist with various camp activities such as cooking, washing dishes, clearing tables and serving food. Students were also given responsibility for their personal care and were encouraged to be independent in their showering and hygiene. For a couple of the students, this was their very first camp and they had a great time. They also practiced leadership skills (senior students were encouraged to guide and mentor junior students), team skills, communication and organising skills. At night Laura Muscat read *Maya's Lion Girl* story to the group as a bonding activity. The camp was a major success and was commended by parents and camp staff.

Terms 3 and 4 saw the staff and students of the Unit create a sensory garden within the Unit precincts. Students assisted staff in weeding the area, raking mulch and planting a variety of native plant. Campbelltown SES Unit were kind enough to donate a selection of small logs and the TAS Construction class provided a number of pavers which they constructed in class. The students of the Unit painted and decorated these pavers to add colour and to have a visual reminder of their role within the garden construction. The garden contains a seat, which is used by students when they wish for quiet time, and they will sit and watch insects or just enjoy the quiet feeling of the area. The official opening of the garden took place on the last day of Term 3 when staff and students hosted a parent BBQ in the Unit. Parents were pleased and impressed with the students work in the garden and teachers used the opportunity to allow students to showcase their learning by opening up classrooms to parents and allow them to view student work.

In 2016 the students of the Unit were asked to cater the Principals' Conference hosted by Mr Cheadle. Students set up the conference area in the library, prepared and served the morning tea and cleared up afterwards. Students engaged with the visiting principals, introducing themselves and exchanging pleasantries. This was a perfect opportunity for students to showcase their achievements and skills, and they performed their duties well.

2016 was a busy but productive year for the students of the Support Unit but saw some staff movement. In Term 1 Mr Nicotra joined our team and became an excellent 2IC to the Relieving Head Teacher, Mrs Davis, who was standing in while Mrs Bokody was filling in at Regional Office.



HOSPITALITY NEWS

Year 11 have settled in well and have already gained some practical catering experience, preparing the staff morning tea on two occasions, where they cut and arranged fruit platters, made a variety of sandwiches, heated an assortment of hot food and cut and plated a range of fresh cakes and biscuits. They have all been allocated a chef's tool kit and have been fitted for a chef's uniform. They recently received their first Cluster A Assessment Task, assessing the principles of Safe and Hygienic Work Practices. They are off to an excellent start!

Year 12 have also begun the year well, catering their first function for our school executive and visiting executive members from other schools such as Macquarie Fields High School, James Meehan High School, Nowra High School and Freshwater High School. Their duties for the day included setting up coffee and tea with a light breakfast of muffins and banana bread, morning tea consisting of apple tarts, scones with jam and cream, home-made sausage rolls, bruschetta and a fruit platter served with orange juice and iced water, and lunch consisting of three healthy wrap varieties – Chargrilled Mediterranean Vegetables, Chicken Caesar Salad and Roast Beef and Salad. They did an excellent job and received many compliments on the day.



Year 12 have been working on their Cluster D Assessment Task, looking at the many methods of cookery. As part of their assessment, they are each individually planning a breakfast meal that uses at least three of these cooking methods. They recently made Eggs Benedict and a 'Big Breakfast' to develop their skills and some lucky staff, who were recipients of their work, can testify to how yummy it was!



A reminder to all Hospitality students that first term's fees are now due.

Also, students who have paid or made arrangements for their fees to be paid are encouraged to pay their money for the Sydney Royal Easter Show Excursion, happening on the last day of term. A great day, not to be missed!

*Mrs S. McMurdo
Hospitality Teacher*



ANTI-RACISM – A MESSAGE FROM THE ARCO



Ingleburn High School has a strong commitment to Multicultural Education, equity and equality. These beliefs permeate all of our school policies including our Anti-Racism Policy, the Cultural Diversity and Community Relations Policy, Multicultural Education in schools, the Aboriginal Education and Training Policy and the Complaints Handling Policy, amongst others. This ethos is embedded in our teaching practice and not only is it taught explicitly to students, but it also forms part of our expectations of the safe, respectful learners that attend Ingleburn High School.

Any member of the school community has the right to lodge a complaint and seek a favourable resolution if they have been the victim of racial vilification in the school context. The resolution of such complaints can be either formal or informal depending on the severity and frequency of the abuse. It is my duty as an Anti-Racism Contact Officer (ARCO) of Ingleburn High School to handle such complaints and to provide mediation, education and monitoring that leads to reduced recidivism of racial abuse in our school.

If any student experiences such vilification, they are encouraged to speak to their teacher and to see myself in the Teaching and Learning Staffroom in BR0064. If you have any questions regarding our policies or the resolution process, please contact me through the school's front office.

Mr D. Levkovski
Head Teacher Teaching and Learning
ARCO Representative

Ingleburn RSL Youth Club

GYMNASTICS AND TRAMPOLINING DIVISION

Would you like to join our Gymnastics and Trampolining Club? Come and learn Gymnastics, Circus and Trampolining in a fun and safe environment with qualified coaches. All school age children welcome.

Monday	5:30-6:00pm	Trampolining	By invitation only
Thursday	4:30-6:30pm	Trampolining	Beginner to level 3
Thursday	6:30-8:30pm		By invitation - Level 3 and above
Wednesday	5:00-6:00pm	Junior Circus	Starting 15 Feb 17
Wednesday	6:00pm-8:00pm	Senior Circus	Starting 19 Feb 17
Friday	5:00pm-8:00pm	General Gymnastics	
Friday	6:00pm-8:00pm	Women's Artistic Gymnastics	

Location: Ingleburn High School Hall
Oxford Rd, Ingleburn
For enquiries please call Helen on 0404 878 413
Or email irstygymantramp@outlook.com

Campbelltown Districts Lapidary Club

Open Day

9.00am - 2.00pm

Saturday 25th March 2017

Rocks, gemstones, fossils, rough, minerals
handcrafted jewellery and market stalls
Demonstrations
Sausage sizzle and homemade cakes and slices
Hot and cold drinks

If you are interested in Lapidary, jewellery making or silver work, check out our club and work rooms.
Come along, have a look at the club and join us for a cuppa.

Lot 1 Bensley Road Macquarie Fields
Email: ctownlapidaryclub@bigpond.com
Web: campbelltownlapidary.org.au
Phone: 0296183206



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Ingleburn High School

Every sale contributes to our fundraiser, so purchase yours today!

Contact: Sue Roberts Phone: 0438982930 Email: jeffr4@bigpond.com.au

To order your Book or your Digital Membership securely online visit:

www.entbook.com.au/218i366

20% from every membership
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our School

Alternatively, please complete your details below and return to school:

Child's Name: _____ Rm/ Yr: _____

Name: _____ Phone: _____ Email: _____

Sydney and Surrounds \$70 incl. GST: # _____ Book(s) # _____ Digital Membership(s) \$ _____ [] Post my book/s \$12

Sydney Greater West \$65 incl. GST: # _____ Book(s) # _____ Digital Membership(s) \$ _____ TOTAL ENCLOSED \$ _____

Payment type: [] Cash [] Visa [] Mastercard [] Cheque NOTE: Cheques Payable to: Ingleburn High School

Credit Card number: _____ / _____ / _____ / _____ Expiry date: _____ / _____ CVV*: _____
(Credit Card payments will incur a 1.25% processing fee) *CVV is the 3 digits on the back of your credit card

Cardholder's name: _____ Signature: _____

Pre-Purchase before the 3rd April 2017 to receive Early Bird Bonus Offers you can use straight away! (Subject to availability)

A111 Sydney Greater West City Page 2017-2018

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Tell Them From Me student survey Frequently Asked Questions (parents and carers)

Centre for Education Statistics and Evaluation

1. What is the Tell Them From Me student survey?

The Tell Them From Me student survey asks questions about factors that are known to affect academic achievement and other outcomes. It aims to help improve the learning outcomes of students. The survey is designed to measure, assess and report insights from the student point of view at the school and system levels. The focus of this NSW survey is on student wellbeing, engagement and effective teaching practices.

2. What kind of questions will the survey ask?

The survey questions relate to the following 18 measures for primary schools:

Participation in sports	Behaviour at school	Effective learning time
Participation in extra-curricular activities	Homework behaviour	Teaching relevance
Sense of belonging	Interest and motivation	Teaching rigour
Positive relationships	Effort	Experience of being bullied
Valuing school outcomes	Skills and learning challenge	Advocacy at school
Positive teacher-student relations	Expectations for success	Positive learning climate

The survey questions relate to the following 22 measures for secondary schools:

Participation in sports and extra-curricular activities	Homework behaviour	Expectations for success
Feeling challenged in class	Academic self-concept	Behaviour at school
Experience of being bullied	Truancy	Sense of belonging
Interest and motivation	Effective learning time	Aspirations: finishing Year 12, University, JAE
Positive relationships	Effort	Teaching relevance
Wellness	Valuing school outcomes	Positive learning climate
Teaching rigour	Advocacy at school	Advocacy outside school
Positive teacher-student relations	—	—

3. How have schools been selected to take part?

The survey is open to all NSW government schools at no cost to them. Your child's school has decided to participate.

4. How will taking part in this survey benefit my child's school?

The Tell Them From Me student survey will provide school principals and school leaders with insight into student engagement, wellbeing and effective teaching practices at their school, from the perspective of students. Data collected from the survey responses are quickly compiled into reports for school leaders. Principals can then use this information to help them identify emerging issues and plan for school improvement.

5. What does my child need to do to participate in the survey?

The survey typically takes less than 30 minutes and is conducted entirely online through a secure website operated by the survey developers, The Learning Bar. Schools will make computers or laptops available so that students can complete the survey during school hours.

6. Does my child have to participate?

No, participation in the survey is optional. Your child will not take part if either you or your child do not wish. If, during the survey, your child is uncomfortable, he/she can choose to stop the survey at any time. The majority of questions in the survey can be skipped. Parents/students have a right to apply for access to, and correction of, a student's information.

7. Will the school be able to identify my child from their responses?

Staff in schools will not be able to identify individual students from their responses. To ensure confidentiality, participating students will receive a unique username and password. Where fewer than five students respond to a question, the results will not be made available.

A small number of staff in the department's Centre for Education Statistics and Evaluation (CESE) will have access to individual student responses for the purpose of state-wide

analysis. Individual students' data will be held on a secure server with access strictly limited to CESE researchers. The researchers are interested in trends only – not in individual student responses. No student will be identified in any publication. No school will be identified unless they have given permission.

8. What sort of analysis will be done on the survey data?

Once the surveys are completed by students, reports are prepared and in most cases are available to schools within three business days. School leaders can use the data to better understand the experiences and views of students at their school. CESE will undertake state-wide analysis of the survey data in conjunction with existing student data held by the department, including performance data. The results will help all schools better understand the relationship between wellbeing, engagement, effective teaching and student learning. Results from CESE's analysis of this data will also help teachers and principals discuss what works to improve student outcomes. This supports the department's continuing focus on quality teaching and leadership. The data will be retained for future analysis to help us better understand the nature of student engagement and wellbeing over time.

9. Can all school students participate in the survey?

The primary school survey is designed for students in Years 4 to 6. Schools are encouraged to allow as many students as possible in these Year groups to participate. Secondary schools are encouraged to allow as many students as possible in Years 7 to 12 to participate.

10. When will the Tell Them From Me survey happen?

The surveys will be conducted in all participating schools at the end of Term 1 and (optionally) Term 3/4.



What is CESE?

The Centre for Education Statistics and Evaluation (CESE) is part of the Department of Education. CESE has been established to improve the effectiveness, efficiency and accountability of education in New South Wales. CESE will identify and share what works, creating new opportunities to improve teaching and learning across all of education. More information about CESE is available at: www.cese.nsw.gov.au

What is The Learning Bar?

The Learning Bar specialises in research-based design and facilitation of student assessments and survey solutions for both primary and secondary students. The in-house research team led by the President, Dr J Douglas Willms, undertakes extensive projects used in the school system to effect national policy. It is against this research that the survey, Tell Them From Me, has become the largest national school survey in Canada, used in nine of the ten provinces. More than 4,500 schools and 3.5 million Canadian students have participated in the survey over the last twelve years.

Dr Willms holds the Canada Research Chair in Literacy and Human Development and played a lead role in the development of questions on student engagement for the OECD's Programme for International Student Assessment (PISA).

For purely administrative purposes, The Learning Bar will also have temporary access to identifiable student responses to the survey questions. Other than The Learning Bar and CESE researchers within the department, identifiable student responses will not be disclosed to any other person or body other than as required by law.

More information about The Learning Bar is available at: www.thelearningbar.com

If you have any questions about the parent survey, please contact CESE via email: TTFM@det.nsw.edu.au or by telephone: 9561 8056 / 9561 8370.

CENTRE FOR EDUCATION STATISTICS AND EVALUATION

WWW.CESE.NSW.GOV.AU



4. How will taking part in this survey benefit my child's school?

The Tell Them From Me student survey will provide school principals and school leaders with insight into student engagement, wellbeing and effective teaching practices at their school, from the perspective of students. Data collected from the survey responses are quickly compiled into reports for school leaders. Principals can then use this information to help them identify emerging issues and plan for school improvement.

5. What does my child need to do to participate in the survey?

The survey typically takes less than 30 minutes and is conducted entirely online through a secure website operated by the survey developers, The Learning Bar. Schools will make computers or laptops available so that students can complete the survey during school hours.

6. Does my child have to participate?

No, participation in the survey is optional. Your child will not take part if either you or your child do not wish. If, during the survey, your child is uncomfortable, he/she can choose to stop the survey at any time. The majority of questions in the survey can be skipped. Parents/students have a right to apply for access to, and correction of, a student's information.

7. Will the school be able to identify my child from their responses?

Staff in schools will not be able to identify individual students from their responses. To ensure confidentiality, participating students will receive a unique username and password. Where fewer than five students respond to a question, the results will not be made available.

A small number of staff in the department's Centre for Education Statistics and Evaluation (CESE) will have access to individual student responses for the purpose of state-wide

analysis. Individual students' data will be held on a secure server with access strictly limited to CESE researchers. The researchers are interested in trends only – not in individual student responses. No student will be identified in any publication. No school will be identified unless they have given permission.

8. What sort of analysis will be done on the survey data?

Once the surveys are completed by students, reports are prepared and in most cases are available to schools within three business days. School leaders can use the data to better understand the experiences and views of students at their school. CESE will undertake state-wide analysis of the survey data in conjunction with existing student data held by the department, including performance data. The results will help all schools better understand the relationship between wellbeing, engagement, effective teaching and student learning. Results from CESE's analysis of this data will also help teachers and principals discuss what works to improve student outcomes. This supports the department's continuing focus on quality teaching and leadership. The data will be retained for future analysis to help us better understand the nature of student engagement and wellbeing over time.

9. Can all school students participate in the survey?

The primary school survey is designed for students in Years 4 to 6. Schools are encouraged to allow as many students as possible in these Year groups to participate. Secondary schools are encouraged to allow as many students as possible in Years 7 to 12 to participate.

10. When will the Tell Them From Me survey happen?

The surveys will be conducted in all participating schools at the end of Term 1 and (optionally) Term 3/4.

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