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from THE PRINCIPAL

Hello to the Ingleburn High School community and welcome to 2017. It has been a hot start to Term 1 and not just talking about the weather!!

- ❖ The gym and Child Studies area has started and will be ready for use by mid-Term 2.
- ❖ We had a fantastic swimming carnival
- ❖ Students at Ingleburn High School were fortunate to hear Mr John McLean, a great and inspiring speaker, talk about his personal journey. John's extraordinary achievements and life philosophies have led John to being a highly sought after motivational speaker. His story and message is about looking inside yourself, digging deep and never giving up, especially on yourself. John's presentation was inspiring for the whole school and I would personally like to thank John for taking the time to come and speak to the student body. John was extremely generous in giving away over 240 copies of his first book to students at Ingleburn High School.
- ❖ Peer Support has been re-introduced for Year 7 students
- ❖ School photos have been taken; and
- ❖ A well-attended and engaging 'Hands on High School' night for parents and Year 7 2018 students

are just a few events that have occurred at Ingleburn High School since school resumed.

I am placing a summary of my speech from the first assembly for 2017 in this newsletter in which I addressed the students on how to make their start to this term a positive one. Please chat with them about how you can support them at home.

Good morning staff students and guest.

I am honored to be on the ancestral lands of the Tharawal people. I acknowledge the First Australians as the traditional custodians of this continent, whose cultures are among the oldest living cultures in human history. I pay respect to the Elders of the community and extend my recognition to their descendants who are present today.

A better understanding and respect for Aboriginal and Torres Strait Islander cultures develops an enriched appreciation of Australia's cultural heritage and can lead to reconciliation. This is essential to the maturity of Australia's growth as a nation and fundamental to the development of an Australian identity that is futures focused.

Some friendly words of advice to help you in starting fresh in Term 1

Make friends with everyone you know – Make as many positive friends as you can. Having 500 friends on face book, snap chat or even twitter doesn't mean you are popular. Discretion and privacy is more important things to remember.

Acknowledge your inner genius – You are much smarter than you think you are and practice being the best you can be.

Know that even geniuses make mistakes – It's okay to make a mistake as long as you learn from it. Ask for help when you need it.

Prepare yourself for learning – Have a plan and stick to it. Surround yourself with positive people and friends who encourage you and don't criticise you.

Liven up your life and get enough sleep – Helps manage the stress of being a teenager and do a variety of recreational and relaxation activities.

Be healthy and eat breakfast – Yes your brain needs protein to function and carbs for energy to keep you going till recess not a can of Mother, V or a Pepsi Max!!

Do the most important things first – Be organised, develop effective time management and you'll get a lot done in the day and not waste time.

Use your time well – Teachers want you to do well and be the best you can be so avoid distraction in the classroom.

From little things big things grow – Do a little bit often, don't cram for exams or last minute assessment tasks.

Focus and immerse yourself – no technology time out each day...get back to the table is a great idea and make time for family

Be curious – look out for things that are fun and interesting, ask deeper questions in class

Play more – be active and to sweat can be good

Decide to be happy – choose now don't wait till something nice happens to you.

Please support the school by supporting your student.

Rob Cheadle, Principal



IMPORTANT INFORMATION

EARLY LEAVE OF STUDENTS

Students will not be allowed to be dismissed from school for appointments of any kind unless they are picked up and signed out of school by a parent at the Administration Office. This procedure is for the safety and the security of all students.

PASS IT ON

The Welfare faculty maintains a uniform pool to assist students in need. If you have any uniforms or jumpers, etc that are in good condition and you would like to **PASS IT ON** to our students, please leave the items at the Front Office.

Your kind generosity would be greatly appreciated.

ACCESS ONTO SCHOOL GROUNDS

A reminder that parents are NOT permitted to drive into the school grounds when dropping off or picking up their child/children. The slip lane (Acres Lane) adjacent to the school driveway is the preferred option. This rule was put in place some time ago to minimise traffic through the school, which would minimise the risk of injury to all students, staff and visitors of the school.

Furthermore, any parent with prior appointments that require access into the school car park, a reminder that the school is a **5 km zone**.

Thank you for your understanding and co-operation.

FREE SOFTWARE FOR STUDENTS

All students in the Department of Education are entitled to free software from Microsoft and Adobe. This includes software such as Microsoft Windows 10, Microsoft Office 2016 for both Windows and Mac users, as well as some Adobe products.

To download the software, students need a valid Department of Education email address (ending with @education.nsw.gov.au). To access the website type the following URL into your devices web browser:

<http://nsw-students.onthehub.com>

Enjoy this great resource!

*Mr P. Noakes
ICT Coordinator*



On behalf of the P&C I would like to welcome our new students and their families and welcome back our existing students and families.

The P&C Association meets in the school Library at 6.30pm on the fourth Wednesday of each month. (except during school holidays). All parents, caregivers, grandparents, students, teachers and members of the community are welcome to attend. By working together, people who care can make a difference.

The P&C currently raise funds to support the school with sales through the Uniform Shop, Sweet Treat days, Mother's Day and Father's Day stalls and other events throughout the year.

Sweet Treat Day – Thursday 16 March

The P&C will be running a Sweet Treat day during recess and lunch outside the school hall. There will be Krispy Kreme doughnuts, brownies, cupcakes, toffees and lots more. Treats will cost between 50 cents and \$2.00.

Uniform Shop

The Uniform Shop has been very busy during the last four weeks. We are out of stock in Junior Boys shirts in sizes 14 to 20 and some Senior Boys sizes. As soon as new stock arrives we will get a message out to parents.

Next P&C meeting

The first P&C meeting for the year is on Wednesday, **22 February** in the Library starting at 6.30pm. Come along and meet some of our other parents/caregivers and find out what's happening around your school this term. Enjoy some home baked treats, tea/coffee for supper.

I look forward to meeting you at our first meeting.

*Sue Roberts
P&C President*

UNIFORM SHOP HOURS

Purchases of the new school uniform may be made during the following hours.

**Thursday mornings
8.00am – 10.00am**

**EFTPOS and Credit card payment is
available.**

All sales benefit the school with a percentage of each item sold going to the P&C.



A REMINDER THAT SUBJECT FEES FOR 2017 ARE NOW DUE.

PROMPT PAYMENT WOULD BE APPRECIATED.

YEAR 7

General Service Contribution	\$40.00
Music	\$10.00
Technology (Mandatory)	\$50.00
Visual Arts	\$20.00
Sport	\$20.00
TOTAL	\$140.00

YEAR 8

General Service Contribution	\$40.00
Music	\$10.00
Technology (Mandatory)	\$50.00
Visual Arts	\$20.00
Sport	\$20.00
TOTAL	\$140.00

Year 9-12 students to pay General Service Contribution and Elective subjects.

YEAR 9

General Service Contribution	\$40.00
Child Studies	\$10.00
Food Technology	\$50.00
Industrial Technology – Multimedia	\$20.00
iSTEM	\$20.00
Music	\$15.00
Photography & Digital Media	\$40.00
Visual Arts	\$35.00

YEAR 10

General Service Contribution	\$40.00
Child Studies	\$10.00
Food Technology	\$50.00
Industrial Technology – Timber	\$20.00
Music	\$15.00
Photography & Digital Media	\$40.00
Visual Arts	\$35.00

YEAR 11

General Service Contribution	\$40.00
CAFS	\$25.00
Construction	\$85.00
Design and Technology	\$25.00
Engineering Studies	\$25.00
Hospitality	\$80.00
Hospitality Uniform	TBA
Industrial Technology – Multimedia	\$25.00
Industrial Technology – Timber	\$40.00
Music	\$30.00
Visual Arts	\$55.00
Visual Design	\$40.00

YEAR 12

General Service Contribution	\$40.00
CAFS	\$25.00
Construction	\$85.00
Design and Technology	\$25.00
Engineering Studies	\$25.00
Hospitality	\$80.00
Industrial Technology – Multimedia	\$25.00
Industrial Technology – Timber	\$40.00
Music	\$30.00
Photography & Digital Media	\$75.00
Visual Arts	\$55.00

WHO SHOULD I CONTACT?

The following are **STAFF MEMBERS** you may wish to contact:

Principal	Mr R. Cheadle
Deputy Principal	Mr B. Hugo
Deputy Principal	Mr C. Butler
Head Teachers:	
Administration	Mrs S. Kralinger
CAPA/PDHPE	Mr C. Ninopoulos
English	Mrs M. Zielinski
HSIE	Mr J. Newing
Mathematics	Mrs K. Boswell
Science	Mrs E. Colagiuri
Support Unit	Mrs J. Bokody
TAS (Home Ec/Ind Arts)	Ms D. Williams
Teaching and Learning	Mr D. Levkovski
Student Advisers:	
Year 7	Ms L. Busch
Year 8	Ms K. Rogan
Year 9	Ms M. Chuna
Year 10	Ms L. Peters
Year 11	Mrs K. Hamilton
Year 12	Mrs S. Bears
Sports Organiser	Mrs K. Pinilla
First Aid	Mr M. Koosache
Careers Adviser	Mrs J. Duval
Librarian	Mr M. Koosache
School Administration Manager	Mrs J. Smith



QUALITY TEACHING ROUNDS – INGLEBURN HIGH SCHOOL

Ingleburn High School, as part of its efforts to strengthen and further enhance the quality of teaching and learning at our school, is implementing a program known as “Quality Teaching Rounds”. The program, developed by Julie Bowe and Professor Jennifer Gore of the University of Newcastle, aims to develop the skills of teachers to both individually and collectively diagnose their teaching practice in order to enact continuous improvement in pedagogy.

On 14-15 February, the Quality Teaching Rounds team, comprised of Mr Hugo, Mr Butler, Ms Williams, Ms Koskinas, Ms Peters, Mrs Kralinger, Mr Noakes and Mr Levkovski attended a training session at the University of Newcastle where they were introduced to the program and engaged in professional learning regarding its effective implementation at our school.

Quality Teaching Rounds will involve, amongst other things, professional reading/learning and discussion as well as observation of lessons taught by teachers using the Quality Teaching Framework to guide the observation, feedback and discussion. The emphasis is on the conversations teachers have and the focus is on teaching and learning, not just for the lesson observed but how that lesson characterises the way we teach in a particular subject area. This approach should provide teachers with a common language and set of conceptual standards with which to engage in potentially transformative professional conversations focused on their individual and collective practice. The Quality Teaching Rounds team will work with individual teachers in a series of 5 week blocks. It is envisaged that each teacher will have the benefit of two Quality Teaching Rounds throughout the course of 2017.

It has been demonstrated that Quality Teaching Rounds lead to higher quality teaching as defined by the Quality Teaching model, which is correlated with better outcomes for students, and improvements in teaching as measured by the Quality Teaching instruments and student outcomes as well as increased teacher satisfaction.

Mr D. Levkovski
Head Teacher Teaching & Learning



SCHOOL CALENDAR

Week 5 – Term 1

20 Feb School Photos Catch Up Day
22 Feb P & C Meeting at 6.30 pm in the Library

Week 7 – Term 1

6 March Hume Zone Swimming

Week 8 – Term 1

13 March Year 10 Work Education students only –
Work experience – All week
16 March Sweet Treat Day

Week 9 – Term 1

22 March Year 7 Vaccinations
22 March P & C Meeting at 6.30 pm in the Library

Week 10 – Term 1

27 March Crossroads – Years 11 and 12

Week 11 – Term 1

3 April Luna Park Excursion – Year 8
5 April Art Gallery NSW Excursion –
Years 11 and 12
7 April RAS Easter Show excursion
7 April Last day Term 1

**All dates and information are correct at time of printing however changes may occur due to unforeseen circumstances. We apologise for any inconvenience this may cause.*



TAS – HOSPITALITY

Year 12 Hospitality have made a great start to the year with their first practical lesson, preparing Buttermilk Pancakes with Caramelised Bananas and Coconut Cream. They are gaining competency in different cooking methods with the focus on breakfasts this term. They are also preparing to cater morning tea and lunch for the 20 people attending Mr Hugo's meeting in the coming weeks.

Year 11 Hospitality started their practical work learning to manage food safety hazards. They will be fitted for their uniforms this week but still looked sharp in our loan uniforms. They made such an excellent start that our Monday Kitchen Assistant, Mrs Hunt, commended them on the professional manner in which they cleaned the kitchen at the end of their lesson.

Looking forward to an outstanding year in Hospitality in 2017.

Mrs S. McMurdo
Hospitality Teacher TAS Faculty



ANTI-RACISM – A MESSAGE FROM THE ARCO



Ingleburn High School has a strong commitment to Multicultural Education, equity and equality. These beliefs permeate all of our school policies including our Anti-Racism Policy, the Cultural Diversity and Community Relations Policy, Multicultural Education in schools, the Aboriginal Education and Training Policy and the Complaints Handling Policy, amongst others. This ethos is embedded in our teaching practice and not only is it taught explicitly to students, but it also forms part of our expectations of the safe, respectful learners that attend Ingleburn High School.

Any member of the school community has the right to lodge a complaint and seek a favourable resolution if they have been the victim of racial vilification in the school context. The resolution of such complaints can be either formal or informal depending on the severity and frequency of the abuse. It is my duty as an Anti-Racism Contact Officer (ARCO) of Ingleburn High School to handle such complaints and to provide mediation, education and monitoring that leads to reduced recidivism of racial abuse in our school.

If any student experiences such vilification, they are encouraged to speak to their teacher and to see myself in the Teaching and Learning Staffroom in BR0064. If you have any questions regarding our policies or the resolution process, please contact me through the school's front office.

*Mr D. Levkovski
Head Teacher Teaching and Learning
ARCO Representative*

LEARNING SUPPORT

Learning Support at Ingleburn High School extends from Years 7 – 12. It offers a wide range of support for students who are having difficulties and need some extra support.

Our Learning and Support Teachers are Mrs Bears and Mr Wallis. They have flexible timetables to ensure all students with learning difficulties and/or disabilities are catered for, and to provide professional development to the teachers of these students.

Our dedicated SLSO team (previously known as Teachers Aides) work tirelessly across the school providing in-class support for our students and staff.

We believe the only way to completely support a student is to have as much information as possible from parents, previous schools and other professionals. With this information, we create Personal Learning and Support Plans (PLaSP's) for students with medical and learning needs in mainstream schooling. This is achieved in conjunction with the student and members of our team in a collaborative process in order to maximize the support

offered to these students in their learning environments.

If you have any concerns regarding your child's learning or if they have a disability please contact either Mrs Bears or Mr Wallis via the front office.

*Mr D. Levkovski
Head Teacher Teaching and Learning*

HIGH EXPECTATION: ALARM

As part of Ingleburn High School's 'School Strategic Direction I – High Expectations', a program known as ALARM (A Learning and Responding Matrix) is currently being reviewed by a team led by Mr Hugo, Mrs Zielinski, Mrs Kralinger and Mr Levkovski for its future implementation at our school.

The team has reviewed available evidence and has met with a consultant team from the Department of Education and will be visiting a school currently implementing the program in order to develop a working plan for its adaptation and use at Ingleburn High School. Interest in the adoption of ALARM in NSW schools is growing rapidly because of the spectacular effect it has had upon the HSC results of students at Freshwater Senior Campus, where it was developed by ESL Teacher, Mr Max Woods. This, however, was not the sole motivation behind its development.

ALARM seeks to help students learn how to learn by making the learning process explicit. It is important to understand how to learn if we are to take on board more than just the content to be learned. Understanding how to learn, rather than just the content, is the key to becoming lifelong learners.

Another purpose of ALARM is to promote deep understanding, rather than superficial knowledge which is learned by rote. This is achieved partly by requiring us to employ higher order thinking skills, such as analysis and evaluation, but primarily by asking provocative questions, which promote inquiry and reflection.

We strongly believe that the program will aid us in working towards the objectives of this strategic direction - to develop in all students the value of high expectations whilst ensuring that we facilitate the necessary skill set for students to be life-long learners who strive to achieve their best in their educational, employment and personal endeavours.

*Mr D. Levkovski
Head Teacher Teaching and Learning*



ATTENDANCE UPDATE

Welcome back to another year at Ingleburn High School.

The start of a new school year is an exciting time, and one in which valuable skills and knowledge are developed by students to set them up for a successful year to come.

As such, attendance is of vital importance to ensure that your child is obtaining the full benefits of the skills and knowledge being taught in classes.

The Department of Education requires 85% attendance for all school age students to satisfactorily meet the requirements of their academic year and to progress to the next. In practical terms, this means no more than 1 or 2 days off per term unless medical certificates can be provided to the school. This means that it is important to get a doctors certificate, where possible, whenever your child is absent from school.

This also counts for any time your child is late or needs to leave school early. Any absences, no matter how small the time period - be it an hour or a day - counts towards their overall total of absences and could easily see your child fall under the 85% requirement. Notes explaining absences must be handed in to the front office the very next day your child is at school.

The Department of Education sees justified absences (i.e. having a reasonable excuse for not being at school) as the following:

- being sick or having an infectious disease
- having an unavoidable medical appointment
- being required to attend a recognised religious holiday
- exceptional or urgent family circumstances e.g. Attending a funeral.

Again these rules apply to all absences, no matter how long or short they may be.

The school will email or text parents and guardians any day that students are marked absent from school. If you receive a message and feel that your child should be at school, please don't hesitate to contact the school. If for any reason your child will be absent from school and you are not sure of the Department of Education's requirements or have any general questions about your child's attendance, please feel free to contact me.

Further information relating to legal responsibilities, travel, etc. can be found at the back of this newsletter.

*Ms L. Peters
Head Teacher Administration (Rel.)*

PARENT ONLINE PAYMENTS (POP)

POP is now user friendly on mobile devices. Behind the scenes Westpac has been working on an upgrade to the POP webpage attached to our school's website. In the past using the '\$ Make a payment' page through a mobile device or tablet has not been as easy as on a computer. Now, automatically, when parents click on this page, via a mobile device, you will be able to complete the online form with ease.



Items that can be paid include school contributions, subject fees and excursions. There is also a category called 'Other' this is to cover items not covered in the previous headings, 'Other' can be used to make a complete payment of a school invoice.

When you access the \$ Make a payment you must enter:

- the students name, and
- class and reference number OR
- the students name, and
- date of birth.

These details are entered each time you make a payment as student information is not held within the payment system. There is also the option to enter the Student Registration Number and Invoice number these are not used at our school, please leave blank.

This is a secure payment system hosted by Westpac to ensure that your credit/debit card details are captured in a secure manner, these details are not passed back to the school.

You have the ability to check and change any details of the payment before the payment is processed. Receipts can be emailed and/or printed.

Details of the payments are passed daily to the school where they will be receipted against your child's account. As a receipt has been issued from the payment page a further receipt will not be issued by the school. For any enquiries regarding the Online Payment process please contact the School Administration Office.



Compulsory School Attendance

Information for parents

Education for your child is important and regular attendance at school is essential for your child to achieve their educational best and increase their career and life options. NSW public schools work in partnership with parents to encourage and support regular attendance of children and young people. When your child attends school every day, learning becomes easier and your child will build and maintain friendships with other children.

What are my legal responsibilities?

Education in New South Wales is compulsory for all children between the ages of six years and below the minimum school leaving age. The *Education Act 1990* requires that parents ensure their children of compulsory school age are enrolled at, and regularly attend school, or, are registered with the Board of Studies, Teaching and Educational Standards for homeschooling.

Once enrolled, children are required to attend school each day it is open for students.

The importance of arriving on time

Arriving at school and class on time:

- Ensures that students do not miss out on important learning activities scheduled early in the day
- Helps students learn the importance of punctuality and routine
- Give students time to greet their friends before class
- Reduces classroom disruption

Lateness is recorded as a partial absence and must be explained by parents.

What if my child has to be away from school?

On occasion, your child may need to be absent from school. Justified reasons for student absences may include:

- being sick, or having an infectious disease
- having an unavoidable medical appointment
- being required to attend a recognised religious holiday
- exceptional or urgent family circumstance (e.g. attending a funeral)

Following an absence from school you must ensure that within 7 days you provide your child's school with a verbal or written explanation for the absence. However, if the school has not received an explanation from you within 2 days, the school may contact you to discuss the absence.

Principals may decline to accept an explanation that you have provided if they do not believe the absence is in the best interest of your child. In these circumstances your child's absence would be recorded as unjustified. When this happens the principal will discuss their decision with you and the reasons why.

Principals may request medical certificates or other documentation when frequent or long term absences are explained as being due to illness. Principals may also seek parental permission to speak with medical specialists to obtain information to collaboratively develop a health care plan to support your child. If the request is denied, the principal can record the absences as unjustified.

Travel

Families are encouraged to travel during school holidays. If travel during school term is necessary, discuss this with your child's school principal. An *Application for Extended Leave* may need to be completed. Absences relating to travel will be marked as leave on the roll and therefore contribute to your child's total absences for the year.

In some circumstances students may be eligible to enrol in distance education for travel periods over 50 school days. This should be discussed with your child's school principal.





My child won't go to school. What should I do?

You should contact the principal as soon as possible to discuss the issue and ask for help. Strategies to help improve attendance may include a referral to the school's learning and support team or linking your child with appropriate support networks. The principal may seek further support from the Home School Liaison Program to develop an Attendance Improvement Plan.

What might happen if my child continues to have unacceptable absences?

It is important to understand that the Department of Education and Communities may be required to take further action where children of compulsory school age have recurring numbers of unexplained or unjustified absences from school.

Some of the following actions may be undertaken:

- Compulsory Schooling Conferences

You may be asked, along with your child, to attend a Compulsory Schooling Conference. The conference will help to identify the supports your child may need to have in place so they attend school regularly. The school, parents and agencies will work together to develop an agreed plan (known as Undertakings) to support your child's attendance at school.

- Application to the Children's Court – Compulsory Schooling Order

If your child's attendance at school remains unsatisfactory the Department

may apply to the Children's Court for a *Compulsory Schooling Order*. The Children's Court magistrate may order a Compulsory Schooling Conference to be convened.

- Prosecution in the Local Court

School and Department staff remain committed to working in partnership with you to address the issues which are preventing your child's full participation at school. In circumstances where a breach of compulsory schooling orders occurs further action may be taken against a parent in the Local Court. The result of court action can be the imposition of a community service order or a fine.

What age can my child leave school?

All New South Wales students must complete Year 10 or its equivalent. After Year 10, and up until they reach 17 years of age, there are a range of flexible options for students to [complete their schooling](#).

Working in Partnership

The Department of Education and Communities recognises that working collaboratively with students and their families is the best way to support the regular attendance of students at school.

We look forward to working in partnership with you to support your child to fulfil their life opportunities.

If a student misses as little as 8 days in a school term, by the end of primary school they'll have missed over a year of school.

Further information regarding school attendance can be obtained from the following websites:

Policy, information and brochures:

<http://www.schools.nsw.edu.au/studentsupport/programs/attendance.php>

The school leaving age:

<http://www.schools.nsw.edu.au/leaving-school/index.php>

Do you need an interpreter?

Interpreting services are available on request, including for the hearing impaired. The Telephone Interpreter Service is available 24 hours a day, seven days a week on 131 450. You will not be charged for this service.

For further advice and questions contact your educational services team

T 131 536

Learning and Engagement

Student Engagement & Interagency Partnerships

T 9244 5129

www.dec.nsw.gov.au

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